



Dawes County

NEW JOB OPENING ANNOUNCEMENT

Male + Female CORRECTIONAL OFFICER

* Dawes County is an Equal Opportunity Employer. All positions are subject to Veterans Preferences. To request reasonable accommodations, please contact the Sheriff office.

Dawes County Sheriff's Department has immediate opportunities for a Female Correctional Officer in the Dawes County Jail. If you want a career that makes a difference, we want you. Will train the right person. Generous starting wage and benefits! **Openings for (1) Female Correctional Officer; open until filled.**

Job Description

Implementation and day-to-day application of policy and operating procedures that are required for incarcerated inmate population pursuant to NE State Law(s) and Rules/Regulations of Dawes County Jail. Plan and supervise the care, custody, and control of inmates. Any other duties that may be assigned by the supervisory staff and Sheriff

Essential Functions

- Booking and Releasing Prisoners
- Preparing Meals
- General Health & Care of Inmates
- Maintain Accurate Records & Logs
- General Maintenance of Jail Area
- Answer Phones and Radio
- Receive/process citizen concerns, inquiries or complaints

The time required to complete these Essential Function tasks is based on need and reasonableness. The Essential Functions are completed by staffing of 8-hour shifts.

Qualifications

- Must possess a High School Diploma or GED Required Licenses/Certificates
- Employee should have or will become Basic Jail Certified * **Employment contingent upon obtain and maintaining certification*
- 19 years of age or older
- Dawes County Sheriff's Dept./Jail will train new employees.

Job Pay

Now Starting at \$19.00 an Hour Possible Wage Increase after satisfactory term of probation

How to Apply

Pick up and deliver, send, or email applications at the Dawes Co. Sheriff's office.

Dawes County Sheriff's Office: 451 Main. St. (Level 2) Chadron, NE 69337.

Contact Info: 308-432-3025 or dawesco4@gmail.com

Benefits

- Health Insurance
- Dental & Vision Insurance
- Paid Time Off (Vacation, Sick Leave, Holiday*)
- Life/Long-Term Disability Insurance
- Retirement Plan
- Employee Assistance Program